

**SOUTH
AFRICA**

SCHOOL VISITS AND JOURNEYS : RISK ASSESSMENT FORM

Title of Journey or Visit: _____Performing Arts & Citizenship Trip to Cape Town, South Africa Date/s:

Educational Objectives: To learn about other cultures through the arts. To work with students from Langa Township on a performance mixing African drumming, song, dance and drama with European Art forms. To enrich and deepen the students understanding of South African history, culture & society.

Group Leader:

Number of Pupils:

Number of staff:

Assessment Completed by: William Ilkley

Date of assessment: 15th January 2009

Date reviewed: _____

<p>Hazard</p> <p><i>List significant hazards which may result in serious harm or affect several people</i></p>	<p>Who may be affected</p>	<p>Risk Rating</p> <p>LMH</p>	<p>Control Measures</p> <p><i>List existing controls or note where the information may be found (e.g. information, instruction, training, systems or procedures). Is any specialist equipment needed?</i></p>	<p>Any Further Action</p> <p><i>List the risks which are not adequately controlled and proposed action where it is reasonably practicable to do so</i></p>	<p>Any Individual's Requirement</p> <p><i>(i.e. medical, allergies etc)</i></p>
<p>Rehearsing outside and around the hotel and amphitheatre</p>	<p>Students</p>	<p>M</p>	<p>Students will rehearse work outside and inside the hotel. They will do 2 runthroughs of work at the Victoria & Alfred Waterfront. The Dramart Rep, directors & school staff will organise students to take note of their surroundings. The group leader will assess and monitor risk factors and give guidance to students to reinforce Health & Safety issues.</p>	<p>A problem encountered by the party leader will be brought immediately to the attention of Dramart (rep/managing director), will lodge the concern with the hotel and deal with the situation</p>	

<p>Rehearsal in and tour of the Township</p>	<p>Students & Staff</p>	<p>M</p>	<p>Students will be taken on a tour of the township. The group will be led by township guides and given clear instruction about how to behave by Dramart Rep & school staff. They will be monitored at all times by school staff. Students attached to a member of staff (in 10s) for the tour. They will follow the guides in the township, with staff being placed at strategic points in the tour group (e.g. beginning, middle & end). During rehearsal students will be asked to take note of their surroundings, to stay with the group and will at all times be closely monitored by staff. The group leader and Dramart Rep will assess and monitor risk factors and give guidance to students to reinforce Health & Safety issues.</p>	<p>A problem encountered by the party leader will be brought immediately to the attention of Dramart (rep/managing director), will lodge the concern with the township guides and deal with the situation</p>	
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Rehearsals	Students	M - despite controls in place, rehearsing is a physical activity and accidents can sometimes happen	All students will be taught to warm up appropriately before commencing rehearsals. In the case of an accident occurring in rehearsal or performance that requires a student receiving medical treatment, the director /school staff member will be informed and they will assess and carry out the necessary steps		
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